

Tenant Cleaning Checklist

All Rooms

- Sweep ceilings gently for cobwebs/dust
- Clean ceiling fans/light fixtures/switch plates
- Spot clean around door knobs and face plates
- Replace missing or burned out light bulbs
- Clean all doors, trim, baseboards and windowsills
- Clean all windowsills and window tracks (including slider door tracks)
- Clean inside all closets, including shelves
- Clean cabinets and drawers inside and out
- Clean any stair rails or ledges
- Lightly wash walls as necessary to remove smudges and stains
- Dust blinds
- Clean interior windows to 8'
- Vacuum/clean all heat vents and air registers
- Change furnace filters as necessary
- Clean out and sweep fireplace, clean fireplace screen and glass
- Sweep/mop floors where necessary
- You may choose to have the carpets professionally cleaned prior to move-out.

However, be aware that you will be charged if the cleaning is not up to Owner/Agent's Standards. Please contact us for preferred carpet cleaning companies.

Kitchen

- Complete "All Rooms" Checklist
- Clean/scrub stove/oven including control panel, knobs, racks, door, and broiler
- Clean hood vent, under hood vent, filter
- Replace burner drip pans if necessary
- Clean/scrub all cabinets, drawers, shelves and breadboards inside and out
- Clean/scrub refrigerator inside and out, including underneath and grillwork.
- Clean/scrub microwave inside and out
- Clean/scrub dishwasher inside and out
- Clean/scrub sink and garbage disposal- rust and scum free
- Clean/scrub any food or grease stains off blinds

Living Room

- Complete "All Rooms" Checklist

Dining Room

- Complete "All Rooms" Checklist

Family Room

- Complete "All Rooms" Checklist

Bedrooms

- Complete "All Rooms" Checklist

Bathrooms

- Complete "All Rooms" Checklist
- Clean toilet inside and out, including base
- Polish mirrors
- Clean/scrub counters
- Clean/scrub cabinets and drawers inside and out
- Clean tubs and shower, ensuring all soap scum is removed

Utility/Laundry Room

- Complete "All Rooms" Checklist
- Clean washer- outside, control panel, agitator, around lid
- Clean dryer- outside, control panel, lint trap
- Dust water heater and/or furnace
- Clean counters
- Clean cabinets and drawers inside and out

Garage

- Sweep floor
- Clear garage and attic of any personal belongings or garbage
- Leave garbage cans in garage (please make sure they are empty)
- Clean interior windows to 8'

Yard

If you are responsible for yard care:

- Mow and edge as necessary
- Weed
- Rake leaves if necessary
- Sweep patios, decks and walks

Note on cleaning products:

If you have granite, marble, stainless steel, cork or wood surfaces in the home, please be sure to use appropriate, non-abrasive cleaning products only.